

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR  
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

**REFERENCE NO. UEDA/SCM/112/2022**

**REQUEST FOR ACCREDITED SERVICE PROVIDER TO BE A  
FACILITATOR FOR A BOARD INDUCTION FOR 4 DAYS AND  
REVIEW THE MULTIYEAR BUSINESS PLAN FOR UTHUKELA  
ECONOMIC DEVELOPMENT AGENCY**

**17 NOVEMBER 2022**

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

<b>Item No.</b>	<b>Specifications</b>	<b>Quantity</b>
<b>1.</b>	New board induction	2 Days
<b>2.</b>	Strategic planning	2 days
<b>3.</b>	Strategy review in April 2023	1 Day
	<b><u>SPECIAL CONDITIONS:</u></b> <b>1.</b> Suppliers are to adhere strictly to the specifications given. <b>2.</b> Not adhering to the specifications, will result in the quotation not being considered. <b>3.</b> Faxed or e-mailed quotations will not be accepted. <b>4.</b> 7 days urgent. <b>5.</b> Previous experience must be attached <b>6.</b> The service provider must provide at least 3 reference letters of experience of supplying and delivering of the same service <b>7.</b> Profile of the lead facilitator and qualifications must be attached	

**GENERAL CONDITIONS:**

**Quotations must be submitted using the official quotation form obtainable from the uThukela Economic Development Agency 131 Murchison Street, Ladysmith,3370. Heron Building**

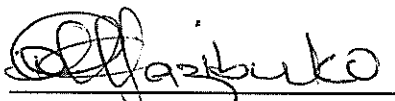
Sealed quotations outwardly marked: **Ref. No. UEDA/SCM/112/2022: Request for accredited service provider to be a facilitator for a board induction for 4 days and review the multiyear business plan for uThukela Economic Development Agency**

must be addressed to the **Chief Executive Officer** and placed in the Tender Box, 131 Murchison Street, Ladysmith, Heron Building **not later than 12H00 on Friday, 25 November 2022.**

- 1. MBD1, MBD4, MBD6.1, MBD6.2 and Annexure C (when applicable), MBD 8 and MBD 9 forms must be filled in and submitted together with the quotation.**
- 2. All Quotations will be evaluated on a point system in accordance with the provisions of the Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**
- 3. In terms of Regulation 6, the 80/20 preference point system will be applicable, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.**
- 4. Prices quoted must include value added tax if suppliers are registered for VAT, delivery charges and off-loading to the municipal premises.**
- 5. Any quote will not necessary be accepted and the Municipality Reserves the Right to Accept the whole or any Part of Any quote.**
- 6. A Copy of Sana's: B-BBEE Certificated or a EME sworn affidavit with the applicable B-BBEE code must be included in the Bid document.**
- 7. A valid SARS tax Pin number must be submitted together with the document.**
- 8. Prices altered by means of correction fluid will not be considered**
- 9. Preference will be given to Database Suppliers**
- 10. A current (30 days) Business and or Business Residential municipal account for all services must be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.**
- 11. Proof of registration, on the central supplier database of government.**

**Enquiries may be directed to: Miss Balungile Mokoena    Tell: 073 191 3760**

**Checked by: Mr Lucky Dubazane**



**DCP Mazibuko**

**Chief Executive Officer**

**uThukela Economic Development Agency**